

UNM Los Alamos Residence Life Guidebook

A Guide to Residential Living

The college reserves the right to change, modify, or alter this Residence Life Guidebook without notice. When reasonably possible, the college will attempt to communicate changes to students in writing. For a complete description of the college's conduct procedures, students are encouraged to consult the UNM Los Alamos *Student Handbook*.

Residence Eligibility

All residents must be over the age of 18 and are required to be enrolled as a student and remain in good academic standing for the duration of the semester in order to maintain residence. Three (3) hours of course work constitutes eligibility for Housing during the Fall and Spring semesters and one (1) credit hours during the Summer. Residence under the age of 18 can be allowable with Dean or Executive Director permission. The UNM Los Alamos Dorms are not apartments, but academic housing units and overnight stays or live in relationships are strictly prohibited. Housing is UNM Los Alamos property and all of the rules that apply to the campus, apply to the Housing property.

The University of New Mexico is committed to equal opportunity for all students and does not discriminate on the basis on race, religion, color, national origin, sex, age or disability in admission or access to, or treatment or employment in its programs and activities. Any person having inquiries concerning The University of New Mexico's compliance with the regulations implementing Title VI, Title IX and Americans with Disability Act of 1990 is directed to contact the coordinators who have been designated in the college's *Catalog* and *Handbook*.



The University of New Mexico

LOS ALAMOS

Dear Student,

The Los Alamos Branch of UNM is pleased that you will be attending classes and living in either our residence hall or our Honors Housing units. By choosing to live in Student Housing, you have given yourself the opportunity to experience everything that college life has to offer. You will live with a very diverse group of students, both socially and academically, and you are in close proximity to your classes and all college activities and events. We encourage you to take full advantage of all that UNM Los Alamos has to offer.

The residence halls and the provided furniture are property of UNM Los Alamos. Because of this, UNM Los Alamos has established rules and regulations to ensure the safety, comfort, and a suitable environment for all students. We believe that courtesy and respect for others is essential for an atmosphere that allows students to grow socially, culturally, and academically in a matter that is beneficial to everyone.

UNM Los Alamos provides its students with a solid background for academic success and the foundation for the building of good citizenship. We want each student to enjoy his or her experience here and hope that you achieve the success for which you strive.

The staff and faculty of The Los Alamos Branch of UNM are happy to have you here and are looking forward to spending this year with you. Our staff and faculty are here to help you, and will be happy to do so in any way. UNM Los Alamos wishes you a great year filled with academic and personal success.

Sincerely,

Dr. Cedric Page
Executive Director
University of New Mexico – Los Alamos Campus

Important Phone Numbers

Housing Coordinator – Betsy Allander	662-0333
Los Alamos Police Department	662-8222
UNM Los Alamos Switch Board	662-5919
Director of Campus Resources	663-3416
Food Service	661-4680
Residential Life Staff	470-3382
Maintenance	
Custodial	662-0333

FACILITIES AND SERVICES

- **Entertainment and Games**

A lounge area has been set up in building 1203, which is equipped with a large screen television for viewing by our resident. The students in the lounge will decide by consensus which shows will be watched. The volume will be maintained at a reasonable level in order to not disturb other residents.

- **Keys**

Room keys are the property of the college. A room key that is lost, stolen, or destroyed will result in a replacement fee of \$25.00.

If you are accidentally locked out of your room, you may contact Maintenance or a Residence Assistants member to open your room. There will be a \$1.00 on the spot charge each time your room is opened, if you do not pay the on the spot charge, a \$5.00 charge will be assessed to your student account. Between midnight and 8:00 a.m., there will be a \$5.00 on the spot room opening charge, failure to pay the on the spot charge will result in a \$15.00 charge assessed to your account.

- **Laundry**

Laundry facilities are provided for resident's use. Machines will be available for use 24 hours a day. UNM Los Alamos will not be responsible for any lost, stolen or damaged clothes. The residents are responsible for the cleanliness of these facilities. Because these facilities exist for the convenience of residents, abuse of these privileges will not be tolerated. Continued abuse will result in the laundry room being closed. Do not leave clothes unattended in the laundry machines. Any clothes left in the laundry facilities will be donated to local charity organizations.

- **Liability**

UNM Los Alamos will not be liable for theft, loss or damage to any property of the student, including, but not limited to, loss from fire, flood, or wind storm. Further, UNM Los Alamos will not be liable for property left in the building after a student vacates or is expected to vacate. UNM Los Alamos reserves the right to dispose of such property through sale, donation, or in any other manner it deems appropriate. Students and their parents are encouraged to carry appropriate insurance through their homeowner's/renter's insurance policy. Information concerning a theft/fire policy offered especially for students was given to you at check-in or is also available upon request.

- **Mail Service**

All mail for students living in the residence hall should be addressed as follows:

Name of Student
(1027 or 1203) 9th Street
Room Number
Los Alamos, NM 87544

Mail is delivered by USPS and is placed in the mail boxes located between the buildings. A key for the mail box is assigned by the Post Office staff on Central Avenue in Los Alamos. Mail delivery is the responsibility of the Postal Service and outside the control of the University of New Mexico.

- **Maintenance**

Maintenance personnel will be available for minor repairs and the general upkeep of the residence halls. Residents are expected to keep their residence hall and the outside grounds (lower floors) clean.

1. Each student is responsible for the cleanliness of his or her room and bathroom (see “Room Checks / Housekeeping”).
2. Littering in the hallway and outside the building will not be tolerated. If a student is caught littering, s/he will be subject to a fine and/or community service.
3. Trash Dumpsters are provided for student trash. If a student dumps his or her room trash in the trash cans designated for public usage (ex: the laundry room, lounges, outside trash containers), he or she will be charged the same as if he or she is littering.
4. All maintenance requests should be e-mailed to bga@unm.edu or can be requested at the Housing Office on campus.

- **Parking**

Each student must register their vehicle with UNM Los Alamos. Parking is allowed in designated areas only. Los Alamos Police will ticket and possibly tow/boot cars illegally parked.

- **Room Checks / Housekeeping**

UNM Los Alamos reserves the right to check all rooms for cleanliness, safety, and security. Announced room cleanliness checks will be made by Housing Maintenance staff members, accompanied by the Housing Coordinator on a regular basis. During this check, staff members will inspect for the following: dirty bathroom, old food that has been left out, trash in trash can, floors not swept, and general un-cleanliness. Students failing to keep their rooms clean will be subject to fines, community service and/or more serious disciplinary action.

Maintenance staff members will enter rooms as necessary to conduct safety inspections of rooms as well as to provide requested and general facility maintenance. Residence Assistants will also conduct random room checks and may enter if there is a justified belief that there is a violation of state or federal law or UNM Los Alamos policy.

- **Roommate Relationships**

All students deserve a good roommate relationship, but it requires consideration, assertiveness, and respect. Many times, roommates hesitate to be assertive with each other, afraid that their behavior will seem aggressive. If you make constructive, straightforward statements about your needs and wishes, you are not being aggressive. Roommates need to be clear and honest in communication with each other. This is essential to all good relationships. Students wishing to receive assistance with roommate conflicts are encouraged to contact Residence Assistants or the Director of Student Affairs.

RESIDENCE HALL POLICIES

Alcohol, Illicit Drugs, and Tobacco

Alcohol and illegal drugs are strictly forbidden on the campus of UNM Los Alamos.

- If a student is caught with alcohol or with alcohol containers on display or in the trash, the student will be subject to disciplinary action. This includes cardboard boxes that held beer or other alcoholic beverages.
- Your body is also considered a container
- **All Residence Hall students are subject to drug testing through-out the year.** If a student is caught with illegal drugs, the police will be notified and s/he will be subject to disciplinary action.
- Smoking is prohibited inside your dorm. Students caught smoking inside the residence halls will be subject to disciplinary action.

Assigned Check-In Time

All residence hall students will receive specific information regarding check-in procedures with their Housing Contract. Parents should verify that homeowners insurance covers personal items in case of loss, theft, or damage. Information for an inexpensive renter's insurance policy for student residents has also been provided for your consideration or may be requested. UNM Los Alamos assumes no liability for loss, theft, or damage to any property of the student, including loss due to acts of Nature.

Assigned Check-Out Time

1. Students must make an appointment to check out with a Residence Assistants member at least 24 hours in advance if moving out during the semester or as directed if moving out at the end of a semester. Thirty (30) days notice of termination of the Housing contract is required if a student is leaving during the semester. If a student intends to continue living in Housing the next semester, notice must be received 30 days prior to the end of the semester. Otherwise, the unit will be re-assigned and the student will be expected to vacate by the last weekend of Finals week.
2. The student will be notified of any damages or charges to be assessed. Charges will be applied against the student's room deposit and/or student account.
3. Students will not be allowed to check out until all of the above check-out requirements are met. Failure to check out properly will result in a fine of \$200.
4. Any items left in the room after check out may be donated to charity.

Bulletin Boards

Bulletin boards are used to communicate information to students. All postings must be approved by the Housing Coordinator or by Student Services before posting. Signs may not be hung by students and/or student groups on walls, doors, in stairwells, or in windows of students' rooms.

Care of Rooms

1. Students are responsible for the cleanliness of their rooms. Announced room cleanliness checks will be made by Residence Assistants members on a regular basis. During this check, staff members will inspect for the following: dirty bathroom, old food that has been left out, trash in trash can, floors not swept, and general uncleanliness. Students failing to keep their rooms clean will be subject to fines, community service and/or more serious disciplinary action. Housekeeping is not available in the UNM Los Alamos Dorms.
2. Students must leave their rooms in the condition in which they were found at the beginning of occupancy. They will be inspected by a Residence Assistants member before moving out using the Room Inventory Form completed by residents at the time of their arrival.
3. Students must receive prior approval from the Housing Coordinator before making any room modifications (i.e., painting, holes in walls, etc.).
4. All furniture within the room must remain in the room throughout occupancy unless arrangements are made with the Housing Coordinator. Furniture found in the residence hall lounge is under no circumstances to be brought into individual student rooms. Students bringing residence hall lounge furniture into their room will be subject to disciplinary action.
5. Students are not permitted to remove window screens. Only maintenance personnel may remove window screens.
6. Students may not hang any items (blankets, etc.) outside of their room window or have any part of any item hanging outside of their room window.
7. No furniture, hanging object, or other impediment may be placed in a student's room in a way that prevents easy escape or prevents clear line-of-site from the hallway into the student's room.
8. Any damage to a room, common area, or its furnishings will be assessed to the student(s) responsible for the damage. Any damage in which personal responsibility cannot be determined will result in all residents charged. Students who voluntarily report that they are personally responsible for damage will not be subject to disciplinary action, but will be expected to pay for all repairs.

Damages

Damages within a room will be charged to the student(s) assigned to the room unless someone else is found responsible or takes responsibility for the damage. If the identity of the person responsible for damage of UNM Los Alamos property in public areas cannot be ascertained, the residence hall staff may prorate the cost to repair such damages among all or any portion of the

residents of the hall, as the Campus Resources Director may deem fair. All charges will be applied to the room deposit and/or student account.

Decoration of Rooms

1. Students should use common sense and tasteful decorating practices when decorating their rooms. Painting is allowed only when pre-approved by the Housing Coordinator. Paint and supplies will be provided.
2. Public display of items that are offensive to other residents or housing staff (i.e., pornographic material) will not be permitted.
3. The display and/or collection of alcohol containers, full or empty, is strictly prohibited within the residence halls.
4. The decoration of rooms must conform to the regulations set forth by the state fire marshal.
5. Materials that can permanently damage the walls or floors should not be used for pictures, posters, or other decorations. Only masking tape should be used to hang items to walls.
6. Students may not hang any items (blankets, etc.) outside of their room window or have any part of any item hanging outside of their room window.
7. No furniture, hanging object, or other impediment may be placed in a student's room in a way that prevents easy escape or prevents clear line-of-site from the hallway into the student's room.
8. Lights in college light fixtures should not be tampered with by students. If the light is burned out, contact maintenance and they will replace the light.
9. The Housing Coordinator and/or the Director of Student Affairs has the right to require students to make changes in the arrangement of their room if deemed unsafe, offensive, or potentially damaging to the facility.

Electric Appliances

The safe operation of electrical appliances is the full responsibility of the student. Cooking may be done only on the provided Kitchen unit or in microwaves. Use of other electrical devices such as radios, stereos, tape recorders, hair dryers and razors are permitted providing such devices are plugged within the room and do not exceed the amperage limits of the circuits within the room. All electrical devices must be unplugged during semester breaks. Unauthorized appliances include, but are not necessarily limited to (the college reserves the right to confiscate unauthorized dangerous electrical appliances and flammable materials):

- kerosene/electric heaters
- electric potpourri pots
- air conditioners
- toasters
- hot plates
- deep fryers

- sun heating lamps
- candles
- incense burners
- Electrically amplified musical instruments

Only multiple cord outlets with surge protection will be allowed in rooms. Extension cords are not recommended, and in no case should multiple cords be used.

Fighting

Fighting at any time, anywhere on campus is strictly prohibited. Students found fighting will be subject to disciplinary/legal action.

Fire Alarms

Tampering with fire equipment and causing false fire alarms affects the safety of every individual on this campus. The act of tampering with any fire alarm/equipment is subject to criminal prosecution as well as college disciplinary action. If UNM Los Alamos is unable to determine the identity of the student(s) involved, the college reserves the right to fine or otherwise sanction an entire floor, building or all residents as it deems fit.

Firearms / Explosives, Incendiary, or Corrosive Materials

Firearms, ammunition, and other weapons are not permitted anywhere on the grounds of UNM Los Alamos. Additionally, no corrosive, flammable or explosive materials may be stored or used on campus. This includes, but is not limited to: acid, gasoline, kerosene, oil, firearms, gun powder, blasting caps, flares, and automotive batteries. Violation of these regulations may result in immediate suspension from college residence halls.

Footwear/ Clothing

For health and safety reasons, footwear and shirts should be worn in all lounges, and public areas.

Furniture

Furniture that is designated for a public area is not to be removed from that area. No furniture designated for a public area is to be moved into individual student rooms. Any student that takes furniture designated for common areas will be subject to a fine and/or community service. Students who choose to rearranged lounge furniture for any reason must return the furniture back to its original location after use.

Gambling

Gambling is strictly prohibited in the residence halls, either in person or through the use of the computers provided by the college.

Grievances with Other Residents

Students are encouraged to resolve problems directly with each other whenever possible. If problems persist, the student is encouraged to seek out a Residence Assistant, or the Housing Coordinator. All grievances will be taken seriously and resolved as quickly as possible.

Housing During Breaks / After Announced Closing

UNM Los Alamos's residence hall offices close during announced dates (listed on contract) during the Holiday Break in December and University Holidays. Although housing is available during Winter break, the Thanksgiving holiday, and inter-sessions, food service is not necessarily available.

Students who choose to stay after the scheduled end of semester must receive prior permission to do so from the Housing Coordinator and/or the Director of Campus Resources.

Meetings (Hall Meetings / Floor Meetings)

It is the responsibility of all residents to attend announced mandatory hall and periodic floor meetings held by the Residence Assistants and/or the Housing Coordinator. The purpose of these meetings will be of an informative nature about events or opportunities of which each student should be aware. During the floor meetings, students are encouraged to participate in the discussions and ask questions. The meetings are designed to help and guide YOU. Take advantage of this opportunity! If you are not able to attend a floor or hall meeting, you **MUST** contact the Housing Coordinator in advance to make them aware of your reason for absence and to arrange to receive any information you are going to miss. Failure to bring your absence to the attention of staff in advance of the absence will subject you to disciplinary action.

Personal Security

1. All entrances into the residence halls are open 24-hours a day. The propping open of outside doors is strictly prohibited and violators will be subject to a fine and/or community service.
2. **Any time a Residence Assistants member or any UNM Los Alamos staff member asks for your student ID, you must present it.**
3. UNM Los Alamos is not responsible for stolen property. The staff and law enforcement officials will assist in filing the proper theft reports and conducting criminal investigations.
4. It is the individual student's responsibility to ensure that rooms are locked and personal items are secured at all times. This includes locking the bathroom doors.
5. Please remember that although you may feel you know and trust your roommate and the people whom you share a bathroom with, they may have guests that are not as trustworthy.
6. Keep room keys with you at all times. You will be asked to show identification before you are let back into your room, and you will be subject to a charge (see "Keys").
7. Secure all money, checks, credit cards, ATM cards, and stamps at all times.

8. UNM Los Alamos is not responsible for any items stolen from individual rooms, common areas, the laundry room, or vehicles in the parking lot. If a student requests for the video surveillance equipment to be viewed, he or she may be charged \$25.00 per hour for the Housing Coordinator to view the video (there is a minimum of a one hour charge). Whether or not the student is charged is up to the discretion of the Housing Coordinator.

Pets

All pets (except for fish that can be kept in small fish tank) are strictly prohibited in the residence halls. There is a 2.5-gallon limit on aquariums. Over extended breaks/vacations, students are required to remove their aquariums.

Quiet Hours

Residence hall quiet hours are necessary to preserve an environment conducive to the study and rest of the students. Quiet hours will be observed from 10:00 p.m. until 10:00 a.m. Any observed or reported violation of the stated quiet hours will be dealt with immediately. A written warning will be issued for the first violation. If the noise persists, a punishment will be imposed. During finals week and other times designated by the Housing Coordinator, there will be twenty-four hour quiet hours. These dates will be posted in the Residence Halls.

Violations of Quiet Hours

1. Noise such as music, television, and individuals talking should not be heard in the hallway.
2. Excessive loud knocking on residence doors. Be courteous of other residents.
3. Yelling or loud noise in the hallways.
4. Stereo speakers in student windows.
5. Calling out windows or carrying on conversations from windows.
6. Slamming doors.
7. Dribbling basketballs in hallways or common areas. (Dribbling basketball in the residence halls is never permissible.)
8. Loud noise or talking outside the Residence Halls.
9. Other actions observed by Maintenance staff or the Residence Assistants that would be deemed inappropriate by a reasonable group of citizens.

Courtesy Hours

Courtesy hours are in effect at all times. If your music or noise from your room can be heard in adjacent rooms it is too loud. This is an academic environment and students need to be able to study during the day. Complaints from neighbors around student housing will be handled by Los Alamos Police.

Room Changes

The Housing Coordinator reserves the right to require or refuse a change in rooms by a student at any time for reasonable cause. No room changes will be allowed during the first two weeks of each semester. Under no circumstances should a student change rooms without permission from the Housing Coordinator. If a student moves rooms without the permission of the Housing Coordinator, s/he will be charged a fine of \$50.00 and be required to move back to the student's original room.

Solicitation, Advertising, and Operating a Business

Residence hall rooms are for student living only, and all residents or outside agencies are strictly prohibited from using their rooms, the building, or college-owned grounds for any commercial purposes. In order to protect students' right to privacy and their need for undisturbed study, door-to-door solicitation or recruitment of any type is prohibited without prior approval from the Director of Student Affairs. Advertising of any type is not permitted in residence halls other than on designated bulletin boards permitted in the residence hall posting policy.

Sports in the Residence Halls

Due to the potential for injury and excessive damage to carpets, flooring, and other furnishings, running, wrestling, throwing and/or dribbling of balls, and the use of bicycles, roller blades, skateboards, and other similar items are strictly prohibited in the residence halls. Sports equipment that is used in the hall may be permanently confiscated.

Heavy Snow Events

Because heavy snow is common in Los Alamos, residents are encouraged to watch local newscasts or listen to local radio during inclement weather. In the event of heavy snow, Housing maintenance staff will clear parking lots and sidewalks as soon as possible. Personal safety and hazard avoidance should take precedence and students must plan accordingly. Please avoid attempting to leave housing or moving your vehicle until the sidewalks and lots are cleared.

Visitation

All visitors to the UNM Los Alamos Housing must be signed in at the Housing Coordinator's office or with a Resident Assistant on weekends. Overnight guests are only allowed in Honors Dorms once pre-approved with the Housing Coordinator. This approval is only available Monday through Friday 8-4. Appropriate hours of visitation by all visitors of the residence halls are as follows:

Sunday through Thursday – 10:00 a.m. to Midnight
Friday and Saturday – 10:00 a.m. to 2:00 a.m.

Rules for Visitors

1. All visitors in the Residence Hall and overnight guests in Honors Housing must be signed in and show proper identification (student identification, drivers license, or any government issued photo identification).
2. Minors under the age of 18 will not be allowed in the residence halls unless accompanied by a parent or legal guardian. All unaccompanied minors will be removed from UNM Los Alamos Housing and the proper authorities will be notified.
3. Residents will be held responsible for the conduct of their visitors.
4. Visitors must remain with their hosts at all times while in college residence halls and not in the host's room. Visitors who are outside of the host's room and who are not with their host will be asked to leave UNM Los Alamos Housing immediately.
5. Same gender overnight guests in the Honors Dorms who are properly checked in with Residence Assistants may stay for no more than three (3) consecutive nights and not more than once in any twenty-one (21) day period without prior approval from the Director of Campus Resources. Hosts of overnight guests found to be in violation of this policy will be charged \$25 per day for the guest's days in residence beyond what has been signed-in and approved by Residence Assistants and risks losing their Honors Unit and/or termination of the Housing agreement. An overnight guest's intent to remain past established visitation hours must be communicated at the time of check-in.

Waterbeds

Because of their excessive weight, pressure on structural points, and potential for leaks, waterbeds are not permitted in college housing.

RESIDENCE LIFE DISCIPLINE PROCEDURES

Minor Residence Hall Incidents

Minor residence hall incidents refer to behavior in and around residence halls that includes violations of the following policies and regulations: visitation, quiet hours, some cases of destruction of property, some cases involving safety and security, and littering. This list is representative and not all-inclusive.

Note: Distinctions between major and minor residence hall incidents is at the discretion of UNM Los Alamos, but a normal standard is that major incidents can lead to suspension from the residence halls and/or full college suspension.

Minor Residence Hall Incident Procedure

1. The violator is cited on an incident report form for a minor residence hall violation.
2. The incident report form is submitted to the Housing Coordinator and the Director of Student Affairs.
3. After reviewing the incident report form, the Housing Coordinator or other housing professional staff member will assign a penalty and notify the violator(s) of this penalty.
4. Violators accept the ruling or request an appeal with the Director of Student Affairs. Any fines assessed will be placed on the violator's student account.

Major Residence Hall Incidents

Major residence hall incidents refer to behavior in and around residence halls that includes repeated minor incidents, behavior that is inconsistent with the Student Code of Conduct and/or violations of the following policies and regulations: cohabitation, possession or use of alcohol or illicit drugs, threatening behavior, physical violence, unauthorized entry or use of a residence hall, theft, vandalism, destruction of property, and disobedience or disrespect towards a member of the residence life staff. This list is representative and not all-inclusive.

Note: Distinctions between major and minor residence hall incidents is at the discretion of UNM Los Alamos, but a normal standard is that major incidents can lead to suspension from the residence halls and/or full college suspension.

Major Residence Hall Incident Procedure

1. The violator is cited on an incident report form for a major residence hall violation.
2. The incident report form is submitted to the Housing Coordinator and the Director of Student Affairs.
3. After reviewing the incident report form, the Director of Student Affairs and/or the Housing Coordinator may choose to conduct an Administrative Hearing or s/he may simply choose to make a ruling and, if necessary, assign a sanction.
4. Violators accept the ruling or request an appeal. Any fines assessed will be placed on the violator's student account.

Penalties for Residence Hall Violations

UNM Los Alamos recognizes that each individual situation is unique, occurring under varying conditions. The following penalties may be implemented individually or in any combination thereof. This list is representative and is neither all-inclusive nor binding.

- Creative Discipline
Procedures designed to correspond to the individual and the circumstances surrounding the particular case.

- **Evaluation/Counseling**
Requiring the violator to obtain an evaluation and/or counseling from the appropriate professionals for a designated time period.
- **Fines**
A monetary penalty to be paid by the violator. This figure may be in addition to any payments to be made for damages.
- **Disciplinary Probation**
A penalty that is usually combined with one or more other penalties. Any other violations during this probationary period will be grounds for dismissal from the residence halls or full college suspension.
- **Compensation**
Restitution for damages to persons or property caused by the actions of the student.
- **Community Service**
A specific number of supervised work hours assigned by UNM Los Alamos Executive Director of Director of Student Affairs either on campus in areas such as housekeeping, maintenance, and grounds upkeep or off campus through an approved community service government or public agency.
- **Residence Hall Suspension**
Mandatory removal from the residence halls either permanently or for an assigned period of time and under such conditions as deemed necessary with regard to such privileges as residence hall visitation. Students given residence hall suspension will not receive a refund of charges for the semester during which the sanction was passed down.
- **College Suspension**
Mandatory removal from UNM Los Alamos for an assigned period of time and under such conditions as deemed necessary with regard to such privileges as campus visitation. Students given college suspension will not receive a refund of charges for the semester during which the sanction was passed down.

Appeals

Students are always encouraged to appeal their judicial decision if they feel that decision is unjust. Students wishing to appeal their judicial decision are encouraged to consult the college Student Handbook for clear guidelines concerning judicial appeals. Students are also welcome to contact the Director of Student Affairs for questions concerning judicial appeal.

Prosecution

When a student violates a local, state, or federal law as well as college policy, the student is subject to criminal prosecution at the discretion of the appropriate law enforcement agency.

