

**2006/2007
Justification Form
Instruction**

Priority # _____

Department: _____

Increase/(Decrease): \$ _____

Reallocation: \$ _____

Account No: _____

Sub Code(s): _____

Type of Funds

Please √ check one:

- Increase
- Decrease
- Reallocation

Please √ check one:

- Recurring
- Non-Recurring

Describe your request.

How does this request fit into your departmental/institutional goals and objectives?

What will the impact on the department and/or UNM-Los Alamos be if this request is/is not approved?