

UNIVERSITY OF NEW MEXICO-LOS ALAMOS CUSTOMIZED/SPECIALIZED TRAINING PROGRAM

University of New Mexico-Los Alamos can design a personalized specialized designed computer application or office training program that answers the needs of your busy business organization.

Training Customize for Your Organization's Needs:

Understanding that each organization's needs are unique. The Customized Training Program at the University of New Mexico-Los Alamos (UNM-LA) works with you and your organization to design low-cost specialized training that meets your business or organizational needs and work schedules. The program has proven effective for small businesses and technical groups as well as large corporation.

Quick Response:

Customized training is often time-critical especially with computer software application. UNM-LA can develop a customized training program for groups and/or individuals upon request and can have it implemented within a matter of one or three weeks depending on course content.

Flexible Schedules:

Classes can be scheduled at the facility of your choice (either on-site or at UNM-LA) at times that are best for your organization and your employees, including weekdays, evenings and weekends. The training will be designed to cover the material you select from a four-hour seminar to a full certification program. The choice is yours!

Qualified Instructors:

UNM-LA instructors are qualified both as teachers and as experts in their field. Instructors are selected from the UNM-LA trainers and faculty. Many of our instructors are MicroSoft® Certified.

Personalized Courses:

Courses are small and personalized. Employees benefit from small-customized course where all students share the same objectives. UNM-LA instructors are experienced in working with all individuals, regarding of their skill levels or how long they have been away from the classroom.

Low-Cost Advantages:

The costs are competitive and vary according to the length of the program and the number of students. Employees get hands-on instruction in exactly what they need to know so your organization gets the best possible value for its investment. Call us today for a consultation to assess your organization's training needs and how we can help you meet your goals!

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Call today for more information or to register at (505) 662-0336 or 662-0346.
Visit us at the Community Education & Customized Training Website
www.la.unm.edu