

Name: \_\_\_\_\_

Course/Section number: \_\_\_\_\_

## **Academic Search Premier Tutorial – Spring 2011**

**Academic Search Premier is a database that functions primarily as an index to periodical articles. Cited articles are indexed from professional and academic journals. The database indexes more than 4,500 periodical titles with full text.**

Complete the following tutorial by following the step-by-step instructions and answering the questions. All questions to be answered appear in **bold** type.

### **Accessing Academic Search Premier and entering searches**

- Access the UNM-LA Library Homepage at:  
<http://www.la.unm.edu/~lalib/lib-home.html>
- Click on Electronic Resources, click on Periodical Index Databases, then click on Academic Search Premier
- The system may prompt you for a User ID and Password. If so, enter the following:

unmla  
letmein

This database has a lot of features. We will only be dealing with the most essential features in this tutorial. However, you are welcome and encouraged to explore more of the other features on your own.

The first screen in Academic Search Premier is a Basic Search screen. Unless otherwise specified, all indexed periodicals will be searched automatically.

The blue menu bar at the top provides modes of searching and other features in Academic Search Premier. **List at least six options that appear in the blue menu bar.**

### **Search Methods**

**List two types of searches indicated below the search dialog box.**

We will also be dealing with the advanced search options in this tutorial.

## **Basic Searches**

List the four “Search modes” indicated below the green “Search options” bar.

What are the nine limiting options available from the Basic Search screen?

- Type in the same term(s) you used to complete the LIBROS tutorial.
- Do not change any of the “Search modes” or limiting options yet.
- Click on the **Search** button.

This should bring up a list of resulting titles related to the term you searched on.

## **The Search Results Screen**

What term(s) did you search on?

Looking at the column on the left, how many articles resulted from the term(s) you searched on?

How many titles appear at a time on the list of results?

If your search resulted in more than 10 entries, what navigational methods are provided on the page to get you to another page of results?

- Look at a title in the list.

What other type of information is given with the title?

- Below the citation information, there may be icons and hot links to the format of the text

Identify any of these icons and hot links appearing on your screen.

- Also below each title are folder icons. Click on one of them.

### **What happened?**

**Based on your experience with LIBROS, what do you think the function of these folders is?**

## **Advanced Searches**

Scroll back to the top of the screen and click on **Advanced Search** below the search dialog box.

In this database, the only difference between the Basic Search and Advanced Search is that there are more limiting options in the Advanced Search.

## **Limiting Options in Advanced Searches**

- You may also impose search limits from the Advanced Search screen. The Advanced Search screen provides all of the limiting options available on the Basic Search screen with a few additions.

**What are the additional limiting options included in the Advanced Search?** (You may need to tab back and forth between the Basic and Advanced search screens to compare).

- Look at the options next to "Publication Type."

**List at least three options available (other than "All").**

- Look at the options next to "Document Type."

**List at least three options available (other than "All").**

- Perform an advanced search using the same term(s) you used before; however, this time, click in the box next to "Full Text" and in the box next to "Scholarly (Peer Reviewed) Journals." For Publication Type, select "Periodical."

- Click on the **Search** button.

**How many articles resulted with these limits?**

## Individual Citations/Articles

- Choose a title from the list of articles on the results screen, but before you click on the title:

**Indicate which icons/links are showing beneath the title.**

- Now, click on the title.

By clicking on the title, the screen that comes up should include a citation, abstract and full text if it is available. If "PDF Full Text" is an option and if you prefer to view the PDF format, you must click on the icon/link that says "PDF Full Text."

**What is the title of the article you selected?**

**What is the title of the source the article was published in?**

**What other citation information is included?**

- To the right of the article window is a number of links and other convenient feature options.

**List at least five functions in the list.**

The function of these options should be self-explanatory.

On the left-hand side of the screen are links to article formats. **Please note: if the full text of your article is only available in PDF format, you must click on the PDF link to access the full article.**

## Other features of individual records

- Notice that some of the information within individual citations may be hot linked, such as author name, subject terms, etc. These links function the same way as those in LIBROS.

**If you click on a hot linked author name, what will happen?**

**If you click on a hot linked subject heading, what will happen?**

## **Final Tutorial Activity**

Perform another advanced search on a different topic in Academic Search Premier by clicking on the [Advanced Search](#) link at the top of the page.

a. Type in your term(s) and select any limiting options you wish. **What term(s) did you search on?**

**What limiting options did you choose?**

b. **How many articles resulted from the search you performed?**

c. From the list of results, tag at least three titles relevant to your topic.

Find how to view those selections (blue band at the top of the screen).

Print out your list of selections (not the articles themselves) using the print button/icon on your browser.

**Turn in your printouts with the completed tutorial.**

Revised 1-18-11