

## **THE UNM-LOS ALAMOS FACULTY INITIATIVE AWARD**

### **AWARD TITLE**

The award will be known as the UNM-Los Alamos Faculty Initiative Award.

### **PURPOSE OF THE AWARD**

The purpose of the endowment and award is to encourage UNM-Los Alamos faculty creativity and initiative. The endowment will accomplish this purpose by funding annually one or more original scholarly, professional, technical, or artistic activities resulting in a clearly defined product that benefits the applicant, UNM-Los Alamos, its coursework, and/or its students. Such activities would include, but not be limited to:

- Curriculum development
- Generation and submission of grant proposals
- Activities and materials leading to the submission for publication of scholarly, professional, scientific, technical, or critical articles
- Activities and materials leading to the creation of works of scholarly, professional, scientific, technical or artistic merit
- Activities and materials leading to the scholarly, professional, scientific, technical, artistic, or critical enrichment of the faculty member

### **NATURE OF THE AWARD**

During the application process, applicants will choose one of two award options:

- Three credit hours paid course release time
- OR
- A three thousand five hundred dollar (\$3,500.00) cash award (less standard withholding)

Team applications may be submitted. In the event that a team project is selected, the release time or cash award will be distributed as outlined in the application, subject to eligibility requirements outlined below.

### **ELIGIBILITY**

Eligibility will be restricted to current UNM-Los Alamos and off-site faculty who have taught at the College and/or its off-sites for a total of 8 or more semesters. These semesters need not be consecutive. The recipient(s) must remain eligible for employment at UNM-Los Alamos in order to receive remuneration by the Award.

### **PROCESS and TIMELINE**

The award process will begin with the submission of applications and end approximately 20 months later with the completion activities. A general outline of deadlines and activities is:

- Mid-March/Early April
  - Submission deadline for applications
- Mid-April
  - Selection and official notification of finalist
  - Finalist's official acceptance

- May Commencement
  - Public announcement of recipient
  - Presentation of Award Certificate
- Within one academic year of public acceptance
  - Acceptance of remuneration for the Summer, Fall, or Spring term, as selected by recipient
  - Initiation of project activities
- Within two academic years of public acceptance
  - Completion activities
    - Documentation of the activities and completed project for UNM-Los Alamos Archives
    - Presentation/display of completed project by recipient at Spring Faculty Orientation

Application forms, continuously available through the Office of Instruction and the UNM-Los Alamos web site [http://www.la.unm.edu/administration/straight\\_endowment.html](http://www.la.unm.edu/administration/straight_endowment.html) will include date-specific information.

### **SELECTION OF AWARD RECIPIENT**

The selection committee will be chaired by the Campus Executive Director or, in his/her absence, by the President of the Faculty Assembly. The Chair may choose to participate in the selection discussions but will be non-voting. The Selection Committee will be a committee of three composed of:

- A non-applicant faculty member chosen by the Operations Committee of the Faculty Assembly
- A representative of student interests
  - A student chosen by the Executive Committee of Student Government or, if none accepts, by
  - A student chosen by the Executive Committee of Phi Theta Kappa, or if non accepts, by
  - A member of the Student Services staff, selected by the Director of Student Services
- The award's major sponsor, a member of the major sponsor's immediate family, or a representative selected by the major sponsor or major sponsor's immediate family.

The Selection Committee may at its discretion choose not to make an award and/or to include in its selection process applications from the previous year's competition and/or projects completed within the previous calendar year that have not yet received funds from the Award.