

UNM - Los Alamos Campus Safety and Security

Community

The University of New Mexico Los Alamos Campus, located in Los Alamos, New Mexico, is a community of approximately 1200 students and permanent faculty and staff. Visitors come to our campus to attend lectures, symposia's, concerts, plays and other events. Our campus is surrounded by the incorporated city and county of Los Alamos. With our large and constantly changing student population, we have maintained an extremely low crime rate.

Mission

The mission of the University of New Mexico-Los Alamos (UNM-LA) is to provide high quality instructional programs and support services to the residents of the communities it serves. Through its educational programs and services, UNM-LA provides a wide range of educational opportunities consistent with the needs and desires of the service population of a local postsecondary institution affiliated with a major university.

The University of New Mexico - Los Alamos Administration makes every effort to provide our students, faculty, staff and visitors with exceptional security services for the preservation of human rights and the protection of people and property. These services are provided with an emphasis on proactive measures, minimizing the need for reactive responses. We strive for positive interaction with outside agencies and maintain a strong, cooperative relationship with the community by respecting differences and fostering a better understanding through communication.

Protection

The UNM- Los Alamos Administration encourages students, faculty, staff and visitors to promptly report all crimes. Crimes occurring on campus and in Student Housing should be reported to the appropriate police agency (State Police, Los Alamos County Police Department). In an emergency you may dial **911**, non-emergency 662-8222.

Prevention

Alarm System We operate a computerized intrusion and fire alarm system to monitor facilities throughout campus to enhance personal and building security.

Crime Prevention Materials Free brochures and other documents regarding crime prevention are available at the UNM Los Alamos Administrative Office and other campus locations.

Lost and Found The UNM Los Alamos Administrative Office operates a lost and found service for the Campus.

Access to Campus Facilities We strive to make our campus safe by limiting access to buildings after hours. Buildings on campus are generally open during regular business hours, when class is in session and for special events. Persons authorized to remain in a building after closing times are required to have proper identification at all times. Security personnel conduct frequent internal and external checks of buildings on campus.

Crime Reporting

The UNM Los Alamos Administrative Office encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the UNM Los Alamos Administration cannot hold reports of crime in confidence.

Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other UNM Los Alamos Campus Administrative authorities. Students may contact Dr. Pat Boyer, Director of Student Services at 662- 4692 or patboyer@unm.edu; staff, faculty and all others may contact Dr. Cedric Page, Executive Director at 661-4689 or cpage11@unm.edu.

The UNM Los Alamos Administration compiles and reports annual crime statistics to inform the University community about crime and related problems. Statistics are gathered from UNM- Los Alamos Administration reports. The UNM Los Alamos Administration should be notified immediately whenever a crime is discovered, suspected, or witnessed on campus property. After 7 p.m., individuals may reach the administration by contacting any campus employee.

UNM - Los Alamos Reported Crimes

	2008		2009		2010	
	Campus	Non-Campus (Student Housing)	Campus	Non-Campus (Student Housing)	Campus	Non-Campus (Student Housing)
HOMICIDE	0	0	0	0	0	0
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
SEX OFFENSES	1	0	0	0	0	0
Forcible	0	0	0	0	0	0
Non-Forcible	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	1	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
HATE CRIMES	0	0	0	0	0	0
ARRESTS	0	0	0	0	0	0
Liquor Law Violations (including DUI)	0	1	0	1	0	0
Drug Law Violations	0	1	0	0	0	1
Weapon Law Violations	0	0	0	0	0	0

Drug and Alcohol Policy

The University of New Mexico- Los Alamos policy on illegal drugs and alcohol clearly states the standard for a Drug-Free, alcohol-Free campus. UNM's policy on illegal drugs and alcohol can be found online at <http://www.unm.edu/news/policy2.html> .

The unlawful manufacture, distribution, dispensing, possession, or use of controlled substances or alcohol on UNM- Los Alamos property as part of any activity by any member of the University community faculty staff, or student - is strictly prohibited. Federal and State Laws relating to controlled substances and alcohol are enforced by the UNM- Los Alamos Administration.

As a condition of employment or enrollment, all UNM- Los Alamos employees and students are required to abide by the terms of the policy. Violation of the policy will result in disciplinary action up to and including employee dismissal or student expulsion and/or participation in an approved substance abuse treatment or rehabilitation program.

Smoking Policy: Smoking is permitted only in designated areas. This policy is in compliance with the New Mexico Clean Indoor Air Act 1985, and [UNM's Business Policies and Procedures Manual, Policy 2250](#) . Smoking is not permitted in any Los Alamos Campus building

Weapons Policy

With very few exceptions, employees, students and visitors are not permitted to use or possess weapons on any part of the campus. A weapon includes, but is not limited to: firearms, ammunition and other dangerous weapons, substances, or materials; bombs, explosives, or incendiary devices. Persons who have such weapons in their possession must deposit them with the UNM Los Alamos Administration for the duration of their stay on campus. Any person failing to comply will become subject to appropriate disciplinary and /or criminal action.

Sex Offender Registration

In accordance with the Campus Sex Crimes Prevention Act of 2000 (CSPA), UNM-Los Alamos is providing a link to the New Mexico Department of Public Safety for law enforcement agency information concerning registered sex offenders. The CSPA requires institutions of higher education to inform the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also mandates that sex offenders who are required to register in a State must also give notice of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. Additionally, the New Mexico Sex Offender Registration and Notification Act (SORNA) requires a convicted sex offender who is employed by, enrolled at, volunteering with or carrying on a vocation at an institution of higher education to register with the university's law enforcement department, the university registrar, the county sheriff for the county in which the higher education institution is located as well as the county sheriff for the county in which the sex offender resides. Persons required to register with UNM under SORNA should complete the form available on-line at http://police.unm.edu/sex_offenders.htm and submit it to the UNM-Los Alamos Registrar's office. A list of registered sex offenders is available online from the New Mexico Department of Public Safety at <http://www.nmsexoffender.dps.state.nm.us/>

Safety

You Make the Difference

Your safety and security are of prime concern at The University of New Mexico Los Alamos Campus and we at UNM- Los Alamos Administration are working hard to ensure the campus is a safe place to learn, work, and play. UNM - Los Alamos is not, however, exempt from crime. We are doing our part to prevent crimes, but to be safe and secure, **you** must take common sense precautions, be alert and look out for others. Maintaining an effective security department is a community effort, and together we can ensure UNM - Los Alamos remains safe.

Safety Tips

Walk purposefully. Look confident. Watch where you are going. Be alert to your surroundings.

Use well - lighted, well-traveled routes. Avoid shortcuts through isolated areas.

Lock all doors and close all windows when leaving your car, whether it is for a few minutes or several hours.

Have keys ready when you approach your car. Check the car for intruders before entering and lock your door immediately after getting into your car.

Always lock your bike or motorcycle when leaving it unattended, even if it is only for a few minutes. Use the U-shaped high security lock whenever possible.

If you witness a crime, call Los Alamos Police Department immediately.

Emergency Response and Evacuation Procedures

UNM-LA has established procedures to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. In case of an emergency, UNMLA will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

A general flip guide to emergencies has been developed and posted throughout campus and student housing by UNMLA, in concert with other public safety and health entities, to provide faculty and staff with a quick reference to use in times of emergencies. The information contained in this guide established a process for for evaluating , confirming and reporting the emergency to allow the Branch to determine who to notify, determine the content of the notification, and initiate the notification system. The Branch also has established procedures for disseminating emergency information to the larger community, as well as procedures to test the emergency response and evacuation procedures on an annual basis and documenting a description of the details of the exercise.

More specific guidance and instructions for a particular emergency can be obtained by calling the Los Alamos Police Department at 911 during emergencies (or 662-8222 for non-emergencies at any time).

Missing Student Notification:

UNMLA has established, for students who reside in an on-campus student housing facility, both a policy and procedures for missing student notification. Each student living in an on-campus student housing facility has the option to register a confidential contact person to be notified in the case that the student is determined to be missing, and that only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. In the event

the student has not registered a contact person, the local law enforcement will be notified that the student is missing. If the student is less than 18 years of age and not emancipated their parent or guardian will be notified. The official missing student reports must be referred immediately to the Housing Coordinator at 662-0333 and the Los Alamos Police Department at 662-8222. If a student who resides in an on-campus student housing facility is determined to have been missing for 24 hours, the Los Alamos Police Department will be notified and will take charge of the investigation process.

Fire Safety

UNMLA has established a fire safety and prevention policy and procedures for both the campus and the student housing. Fire safety rules communicated to all employees and students during annual orientation must be followed at all times. Staff, faculty, students, and contractors shall comply with this process. Any emergency situation must be reported to the Campus administration and the Los Alamos Fire Department regardless of size or nature. Hazardous conditions or safety concerns must be reported to the administration as appropriate. Failure to do so could result in the possible loss of life and/or property. Persons who knowingly and/or willingly violate the provisions of this program may be subject to disciplinary action up to and including discharge. UNM is under the jurisdiction of the Los Alamos Fire Department and Fire Marshal office. Fire drills and safety training are conducted on an annual basis.

Safety Training

Safety Training is provided periodically for staff, faculty and student employees. Please watch for upcoming training sessions. Any suggestions for training sessions please contact Eileen Gallegos in Community Education Services at 662-0336 with your request. Training in how to handle a wide variety of emergency situations is available from UNM-LA, the Los Alamos Police and Fire Department, as well as other agencies. This includes classes on crime prevention, CPR and First Aid. For more information on these courses, call the Police Department administration at 662-8222 during normal business hours.

Emergency Contact Information

The following space contains contact information for university offices related to emergency planning, response, and recovery. Offices that can provide related support are also included, and there is space for you to write down additional contacts specific to your needs/location. (NOTE: All numbers listed are area code 505 unless otherwise indicated.)

Los Alamos Police Department	EMERGENCY 911	Non-emergency: 662-8222
Los Alamos Fire Department	EMERGENCY 911	Non-emergency: 662-8301 M-F 8-5
		Non-emergency: 667-7026 Afterhours
New Mexico Poison Control Center		1-800-222-1222

Main Office	662-5919 x 0
Los Alamos Medical Center	662-4201
LANL Emergency Management & Response Duty Officer (Haz Mat)	667-6211
Human Resources	662-0333
Facilities Services: Eugene Ortiz	470-3559
Student Housing Residential Manager	470-3382
Housing Facilities Services: Betsy Suazo.....	920-0649
Crisis Center of Northern New Mexico.....	753-1656
Family Council.....	662-4222
Main Campus Safety, Health and Environmental Affairs Office	277-2753

WEBSITES:

www.losalamosnm.us	Police Department
www.losalamosnm.us	Fire Department

Contact Information

University Of New Mexico Los Alamos Campus
 4000 University Drive, Los Alamos, NM 87544
 (505) 662-5919

