



**Advisory Board Meeting
Monday, November 9, 2009
5:30 p.m., Lecture Hall**

AGENDA

Note: Times for each item are suggested.

1. CALL TO ORDER 5:30 p.m.
2. NEW BUSINESS 5:35 p.m.
3. ROUTINE BUSINESS 5:40 p.m.
 - a. **ACTION ITEM:** Approval of Advisory Board Meeting Minutes of September 14, 2009
(*attachment A*)
 - b. **ACTION ITEM:** Approval of Advisory Board Meeting Minutes of October 6, 2009
(*attachment B*)
4. PUBLIC COMMENT 5:50 p.m.
5. PRESENTATIONS OF VISITORS 5:55p.m.
 - a. Bachelor & Graduate Programs: Ms. Cindy Leyba, Los Alamos Site Manager
 - b. Faculty Assembly: Dr. Tom Beach, Faculty President
 - c. Student Government: Mr. James Robinson, Representative
 - d. Staff Council: Mr. Steve Ciddio, Staff Development Committee
 - e. Los Alamos Public Schools: Dr. Eugene Schmidt, Superintendent and Mr. John Wolfe, Business Manager
6. UNFINISHED BUSINESS 6:10 p.m.
 - a. Mil Levy Election
 1. ACTION: Approval of Date
 2. INFORMATION: PowerPoint Presentation
 - b. Operating Agreement Revision (*attachment C*)

7. PRESENTATIONS OF STAFF 6:30 p.m.
- a. Executive Director (*attachment D*)
 - 1). Unfinished Business
 - 2). Current Activities & Updates
 - 3). Budget
 - 4). Special Events / New Initiatives
 - 5). Director's Calendar
 - b. Student Support Services 6:40 p.m.
 - 1). Director's Report
 - 2). Registrar's & Advisor's Report (*attachment E*)
 - 3). Bernalillo Education Center Report
 - c. Instruction 6:50 p.m.
 - 1). Dean's Report (*attachment F*)
 - 2). Library Report (*attachment G*)
 - 3). Adult Learning Center Report (*attachment H*)
 - 4). Community Education/Customized Training Report (*attachment I*)
 - 5). Tutor Center Report
8. FINANCIAL MATTERS 7:00 p.m.
- a. FY 2009-2010 Quarterly Reports
 - 1). Instruction & General Revenue Summary (*attachment J*)
 - 2). Instruction & General Expenditures Summary (*attachment K*)
 - 3). Auxiliary Enterprises Revenue & Expenditures Summary (*attachment L*)
9. Personnel Matters (*attachment M*) 7:20 p.m.
- a. New Hires
 - b. Internal Changes
 - c. Resignations/Retirements
 - d. Searches
10. FUTURE BUSINESS 7:25 p.m.
- a. Thanksgiving Open House/Potluck: TBD
 - b. Next Meeting: Monday, January 11, 2010 at 5:30 p.m.
11. ADJOURNMENT 7:30 p.m.